

**MINUTES OF THE MILLVILLE
TOWN COUNCIL WEBINAR MEETING
February 9, 2021 (7:00 p.m.)**

In attendance were Mayor Steve Maneri, Deputy Mayor Ronald Belinko, Treasurer Sharon Brienza, Secretary Barbara Ryer, Council Member Peter Michel, Town Solicitor Seth Thompson (via Webinar), Town Manager Debbie Botchie (via Webinar), and Town Clerk Matt Amerling.

1. CALL MEETING TO ORDER

Mayor Steve Maneri called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mayor Steve Maneri stated everyone was present.

4. ADOPTION OF TOWN COUNCIL MINUTES

A. Adoption of Town Council Minutes – January 12, 2021

B. Adoption of Town Council Workshop Minutes – January 26, 2021

Secretary Barbara Ryer motioned to approve the January 12, 2021, Town Council and January 26, 2021 Council Workshop meeting minutes. Secretary Barbara Ryer seconded the motion. Motion carried 5-0.

5. FINANCIAL REPORT – Treasurer Sharon L. Brienza

A. January 2021

Treasurer Sharon Brienza read the Financial Report for the month ending 1/31/21.

January 31, 2021:

General Revenue:	\$ 74,630.	Restricted Revenue:	\$ 136,549.
General Expenses:	50,368.	Restricted Expenses:	4,262.

6. ADMINISTRATIVE MATTERS

A. Administrative Report for January 2021

Ms. Ryer stated, regarding the crimemapping report, the two (2) crimes for January were again very minor.

B. Charter Review Committee Report – Secretary Barbara Ryer

Secretary and Charter Review Committee Chairwoman Barbara Ryer stated they met on February 4, 2021, and the committee has completed almost one-hundred percent (100%) of the Charter. Ms. Ryer stated the committee decided to meet a second time

on February 18, 2021, to finalize any changes. Ms. Brienza stated the committee will present the charter with mark-ups to Council at its February 23, 2021, workshop meeting. Mayor Maneri asked if the committee looked into elections for mayors. Ms. Brienza stated the committee looked into it but it was of the committee's opinion that they were not ready to move forward with an election for mayor in a town like Millville. Ms. Ryer stated it is certainly something Mayor Maneri can discuss when the charter is brought before Council at the workshop, but it wasn't the consensus of the committee to have a separate election just for a mayor. Town Solicitor Seth Thompson stated he knows the committee has done a lot of work and the charter committee should come with a consensus recommendation, but any Council member can propose different language and an individual vote can be taken on each item before it is voted on as a whole attachment to a resolution, which will then get sent to Senator Gerald Hocker Sr. and Representative Ron Gray. Deputy Mayor Ron Belinko stated he thinks the committee did a remarkable job going through the entire charter and putting in such valuable input in such a short period of time. Ms. Ryer stated her compliments to all of the committee. Ms. Brienza stated she thinks Council will be pleased with the document the committee presents.

7. CITIZENS' PRIVILEGE

There were no comments.

8. NEW BUSINESS

A. Discussion, Consideration, and Possible vote on Ordinance 21-06. *Synopsis:* If approved, Ordinance 21-06 will amend the Millville Town Code at Chapter 33, entitled "Planning and Zoning Commission," under subsection 33-4, Salaries of Compensation. This Ordinance removes the Town Code's prohibition on providing compensation to the members of the Planning & Zoning Commission. Last month, the Town Council passed Resolution 21-19, which permits the Town Council to establish stipends for the Planning & Zoning Commission and the Millville Board of Adjustment via the Town Budget process.

Mayor Maneri stated he just wants to make sure there is attendance taken for Planning and Zoning Commission (P&Z) members to keep a record of what they will get paid for. Ms. Brienza stated it was discussed at the January workshop meeting that P&Z members will only get paid for meetings they attend, so if they miss a meeting, they do not get paid. Town Clerk Matt Amerling stated there is a roll call at every meeting so it is stated who is present and who is not.

Ms. Ryer motioned to approve Ordinance 21-06. Mr. Belinko seconded the motion. Mr. Belinko voted yes. Ms. Ryer voted yes. Mr. Michel voted yes. Ms. Brienza voted yes. Mayor Maneri voted yes. Motion carried 5-0.

9. CITIZENS' PRIVILEGE

Town Clerk Matt Amerling stated he was approached by the State Government Information Center (GIC), who asked him if there was anything he or the Town may want

added to the Town's website. Mr. Amerling stated he replied to the GIC he wanted to have an email subscription service set up on the website so the public could register their emails to receive notifications of when Town meetings will be held. Mr. Amerling stated the GIC got to work on the request and after a few months of them working on it and working with Mr. Amerling to work out kinks, it is now up and running for the public. Mr. Amerling stated on the Town website (www.millville.delaware.gov), there is a red banner across the top of the page which notifies the visitor to the option, and it can also be found under the "Info" dropdown list as "Meeting Email Notifications Sign-Up." Mr. Amerling stated when the visitor clicks on the link to the page, they can choose which types of meetings they wish to be updated about, and when they hit the subscribe button, they will receive a reminder email on the Monday morning for any meetings scheduled for that week. Ms. Brienza stated she loves this and asked if registrants will be notified if a meeting is cancelled. Mr. Amerling stated if it is cancelled prior to the Monday before the meeting, it will send the reminder email with the title of the meeting showing it's cancelled. Mr. Amerling stated if a meeting is cancelled at last minute due to something like inclement weather, it is up to the registrant to go to the Town website to see if the meeting has been cancelled. Mr. Amerling stated once the Town starts its notifications through the CodeRED system, registrants could also receive any last-minute cancel notifications through that system. Council stated their thanks to Mr. Amerling for implementing this system.

10. ANNOUNCEMENT OF NEXT MEETING - Town Council Workshop Mtg., February 23, 2021

11. ADJOURNMENT

Ms. Brienza motioned to adjourn at 7:22 p.m. Ms. Ryer seconded the motion. Motion carried 5-0.

Respectfully submitted,
Matt Amerling, Town Clerk